



Academic Skills at Arden

Appointments
Workshops

2023



One-to-one Appointments

Your Academic Skills Tutors are available to work with you on a one-to-one basis and can help you develop your academic skills such as:

Academic writing

Structuring assignments

Literature searching

Referencing

And many more...

You can book a tutorial through the '[Academic Skills Tutor Appointments](#)' section of the Study Skills Module or you can email study-skills@arden.ac.uk. You can also attend one of our regular Academic skills workshops, designed for all levels of study. You can book a place by going to the '[Academic Skills Workshop](#)' section of the Study Skills Module, places are available two weeks' prior to the workshop date. On booking, a Zoom link will be added to your ilearn calendar. You can cancel your booking up to 24 hours before the workshop by using the scheduler or by emailing study-skills@arden.ac.uk.

DAY	DATE	TIME	SESSION
MONDAY	02/10/2023	11:00-12:00	Green Libraries Week! From research distress to research success!
		13:00-14:30	How to write an annotated bibliography
		15:00-16:30	Academic judgement
		15:30-17:00	Green Libraries Week! Arden's writers' retreat
		19:00-20:30	Paragraph structure
TUESDAY	03/10/2023	10:00-11:30	Understanding your feedback
		10:00-11:30	Advanced library searching
		14:00-15:00	Green Libraries Week! Level up your tech game and learn to use the Library like a pro
		18:00-19:30	Advanced statistics
WEDNESDAY	04/10/2023	10:00-11:30	Identifying a research topic (dissertation preparation)
		13:00-14:00	Green Libraries Week! Abraca-data! Become a research genius
		15:00-16:30	Your virtual classroom: Zoom
		17:00-18:30	Generating ideas (getting started)
THURSDAY	05/10/2023	11:00-12:00	Green Libraries Week! Improve your skills with LinkedIn Learning
		13:00-14:30	Your guide to Turnitin
		15:00-16:30	An introduction to the Library
		15:00-16:30	An introduction to PowerPoint
		20:00-21:30	Using specialist software (SPSS) part two
FRIDAY	06/10/2023	10:00-11:30	Evaluating resources
		12:00-13:00	Green Libraries Week! Let's get critical
		15:00-16:30	How to write an argument
		15:30-17:00	Green Libraries Week! Arden's writers' retreat
		18:00-19:30	Boolean searching and the Library
SATURDAY	07/10/2023	10:00-11:30	Reflective writing
		14:00-15:30	An introduction to Word

DAY	DATE	TIME	SESSION
MONDAY	09/10/2023	11:00-12:30	Understanding plagiarism
		15:00-16:30	APA referencing
		15:00-16:30	OSCOLA referencing
		15:00-16:30	Harvard referencing
		19:00-20:30	Using specialist software (SPSS) part one
TUESDAY	10/10/2023	10:00-11:30	An introduction to the Library
		11:00-12:30	Notetaking
		18:00-19:30	Approaching assignments
WEDNESDAY	11/10/2023	10:00-11:30	An introduction to statistics
		14:00-15:30	An introduction to academic writing
		17:00-18:30	Developing your academic voice
THURSDAY	12/10/2023	11:00-12:30	Understanding research
		15:00-16:30	Boolean searching and the Library
		20:00-21:30	What is a dissertation? (dissertation preparation)
FRIDAY	13/10/2023	10:00-11:30	An Introduction to critical thinking
		15:00-16:30	Using JAMOVİ
		18:00-19:30	Fundamentals of writing
SATURDAY	14/10/2023	10:00-11:30	How to format your dissertation

DAY	DATE	TIME	SESSION
MONDAY	16/10/2023	11:00-12:30	How to write an argument
		15:00-16:30	Critical thinking and writing
		19:00-20:30	Generating ideas (getting started)
TUESDAY	17/10/2023	10:00-11:30	Advanced library searching
		11:00-12:30	Understanding your feedback
		18:00-19:30	Advanced statistics
WEDNESDAY	18/10/2023	10:00-11:30	Boolean searching and the Library
		14:00-15:30	Reflective writing
		17:00-18:30	Paragraph structure
THURSDAY	19/10/2023	11:00-12:30	Academic judgement
		15:00-16:30	An introduction to the Library
		20:00-21:30	Active listening
FRIDAY	20/10/2023	10:00-11:30	A guide to synthesis
		15:00-16:30	New to university: what does it involve?
		18:00-19:30	Presentation skills
SATURDAY	21/10/2023	10:00-11:30	Proofreading

DAY	DATE	TIME	SESSION
MONDAY	23/10/2023	11:00-12:30	Understanding research
		15:00-16:30	Developing your academic voice
		19:00-20:30	Excel drop-in session
TUESDAY	24/10/2023	10:00-11:30	Boolean searching and the Library
		12:00-13:30	APA referencing
		12:00-13:30	OSCOLA referencing
		12:00-13:30	Harvard referencing
		20:00-21:30	An introduction to the Library
WEDNESDAY	25/10/2023	10:00-11:30	Fundamentals of writing
		15:00-16:30	Approaching assignments
		17:00-18:30	An introduction to critical thinking
THURSDAY	26/10/2023	11:00-12:30	Arden's writers' retreat
		15:00-16:30	Advanced library searching
		20:00-21:30	Identifying a research topic (dissertation preparation)
FRIDAY	27/10/2023	10:00-11:30	An introduction to academic writing
		15:00-16:30	Academic judgement
		18:00-19:30	Reversing the outline
SATURDAY	28/10/2023	10:00-11:30	An introduction to the Library

DAY	DATE	TIME	SESSION
MONDAY	30/10/2023	11:00-12:30	What is a dissertation? (dissertation preparation)
		15:00-16:30	Using specialist software (SPSS) part one
		19:00-20:30	Paraphrasing
TUESDAY	31/10/2023	10:00-11:30	Advanced library searching
		11:00-12:30	Paragraph structure
		18:00-19:30	Organising your references using Mendeley
WEDNESDAY	01/11/2023	10:00-11:30	Improve your skills with LinkedIn Learning
		14:00-15:30	Evaluating resources
		17:00-18:30	How to write an argument
THURSDAY	02/11/2023	11:00-12:30	Critical thinking and writing
		15:00-16:30	Boolean searching and the Library
		20:00-21:30	Notetaking
FRIDAY	03/11/2023	10:00-11:30	Advanced statistics
		15:00-16:30	Using specialist software (SPSS) part two
		18:00-19:30	Arden's writers' retreat
SATURDAY	04/11/2023	10:00-11:30	Time management

DAY	DATE	TIME	SESSION
MONDAY	06/11/2023	11:00-12:30	An introduction to critical thinking
		15:00-16:30	Approaching assignments
		19:00-20:30	Fundamentals of writing
TUESDAY	07/11/2023	10:00-11:30	An introduction to the Library
		11:00-12:30	An introduction to academic writing
		20:00-21:30	Understanding your assignment
WEDNESDAY	08/11/2023	10:00-11:30	APA referencing
		10:00-11:30	OSCOLA referencing
		10:00-11:30	Harvard referencing
		15:00-16:30	An introduction to statistics
		17:00-18:30	Presentation skills
THURSDAY	09/11/2023	11:00-12:30	Understanding research
		15:00-16:30	Boolean searching and the Library
		20:00-21:30	Developing your academic voice
FRIDAY	10/11/2023	10:00-11:30	Your guide to Turnitin
		15:00-16:30	How to write an annotated bibliography
		18:00-19:30	An introduction to the Library
SATURDAY	11/11/2023	10:00-11:30	Your virtual classroom: Zoom

DAY	DATE	TIME	SESSION
MONDAY	13/11/2023	11:00-12:30	How to write an argument
		15:00-16:30	Understanding your feedback
		19:00-20:30	Understanding plagiarism
TUESDAY	14/11/2023	10:00-11:30	Boolean searching and the Library
		11:00-12:30	How to format your dissertation
		18:00-19:30	Academic judgement
WEDNESDAY	15/11/2023	10:00-11:30	Critical thinking and writing
		14:00-15:30	Reversing the outline
		17:00-18:30	A guide to synthesis
THURSDAY	16/11/2023	11:00-12:30	Evaluating resources
		15:00-16:30	Advanced library searching
		20:00-21:30	Generating ideas (getting started)
FRIDAY	17/11/2023	10:00-11:30	Advanced statistics
		15:00-16:30	Organising your references using Mendeley
		18:00-19:30	Paragraph structure
SATURDAY	18/11/2023	10:00-11:30	Using specialist software (SPSS) part two

DAY	DATE	TIME	SESSION
MONDAY	20/11/2023	11:00-12:30	Active listening
		15:00-16:30	Developing your academic voice
		19:00-20:30	Understanding research
TUESDAY	21/11/2023	10:00-11:30	Advanced library searching
		11:00-12:30	Using JAMOVI
		20:00-21:30	Approaching assignments
WEDNESDAY	22/11/2023	10:00-11:30	An introduction to academic writing
		14:00-15:30	New to university: what does it involve?
		17:00-18:30	Notetaking
THURSDAY	23/11/2023	11:00-12:30	Paraphrasing
		15:00-16:30	An introduction to the Library
		20:00-21:30	An introduction to critical thinking
FRIDAY	24/11/2023	10:00-11:30	Fundamentals of writing
		15:00-16:30	APA referencing
		15:00-16:30	OSCOLA referencing
		15:00-16:30	Harvard referencing
		18:00-19:30	An introduction to statistics
SATURDAY	25/11/2023	10:00-11:30	Presentation skills

DAY	DATE	TIME	SESSION
MONDAY	27/11/2023	11:00-12:30	Critical thinking and writing
		15:00-16:30	Proofreading
		19:00-20:30	Improve your skills with LinkedIn Learning
TUESDAY	28/11/2023	10:00-11:30	Boolean searching and the Library
		11:00-12:30	Your virtual classroom: Zoom
		18:00-19:30	Advanced library searching
WEDNESDAY	29/11/2023	10:00-11:30	Paragraph structure
		15:00-16:30	Understanding your feedback
		17:00-18:30	How to format your dissertation
THURSDAY	30/11/2023	11:00-12:30	How to write an annotated bibliography
		15:00-16:30	Advanced library searching
		20:00-21:30	Understanding plagiarism
FRIDAY	01/12/2023	10:00-11:30	Understanding your assignment
		15:00-16:30	Reversing the outline
		18:00-19:30	How to write an argument
SATURDAY	02/12/2023	10:00-11:30	Advanced statistics

Green Libraries Week Workshops



From Research Distress to Research Success!

This workshop will give you the opportunity to find out more about researching using Google Scholar and Open Access Journals, including: the best searching methods, finding credible resources, and how to link your wider internet searches back to Arden's library collections



Level up your tech game: Learn to use the Library like a pro!

Explore how to use Libkey Nomad and Browzine to use the Library like a pro! This workshop will help you to connect online with resources available via the Arden Library, access journals to support your research and show how you can personalise software to get the most out of it.



Abraca-data! Become a research genius

Statista makes finding a wide range of statistics easy! In this workshop, we will use Statista to explore how the world is changing, and also demonstrate how Statista can be used to add valuable data to your assignments.



Improve your skills with LinkedIn Learning

Do you want to learn more about how to be an effective student online? Are there IT skills that you want to improve but don't know how? This workshop will introduce two online resources that can help you to identify and develop specific skills for study. By the end of the session, you will be able to develop an action plan based on your priorities and identify relevant resources via LinkedIn Learning to help you achieve those goals.



Let's get critical!

'Your writing is too descriptive, you need to be more critical' is a common piece of feedback students receive on their essays, but what does it actually mean? This workshop explores how to read information critically and progress from descriptive writing to evaluating sources, constructing an effective argument and employing more critical language in your writing.



Academic Judgement

This workshop will explore the appropriate use of your academic judgement and will provide practical advice on how to sharpen your judgement skills. This interactive workshop will help you approach your assignments with more confidence by introducing you to key concepts needed to structure your work. After this session you may want to attend: Approaching Assignments, Introduction to Academic Writing.



Active Listening

Mastering active listening skills will strengthen your academic study. These skills will help with Note-taking, understanding lectures and feedback from Tutors. The aim of this workshop is to explain in detail the reasons why active listening can help you in your degree. There will be top tips and advice on listening skills. This session will help students to combine numerous skills and allow active listening to heighten their existing skills. After this session you may want to attend: Note-taking, Time Management, Proofreading



Approaching Assignments

The Approaching Assignments workshop provides you with an overview of how to prepare and submit your assignments. The workshop covers the importance of planning ahead to get your assignment completed on time, considers some of the challenges that you might face during your studies and how to overcome them. After this session you may want to attend: Developing Your Academic Voice



Developing your Academic Voice

Developing your academic voice workshop focuses on the use of proficient academic language essential for clearly articulating and communicating your thoughts in both your spoken and written assessments. This will enable you to express yourself with more confidence whilst noticing what makes a good example of an academic voice. After this session you may want to attend: Academic Judgement, Reversing the Outline



Evaluating Resources

The evaluating resources workshop provides students with an overview of how to breakdown academic sources. The workshop covers the importance of using trustworthy and progressive research within academic writing and provides practical techniques for assessing and evaluating information from a range of sources. If you are struggling to understand research, find it tricky linking it to your assignments and remaining critical, or just want some hints and tips then this workshop is for you. After this session you may want to attend: Understanding Research, Critical Thinking and Writing



Excel Drop-In

Have a quick question about Excel? Then this drop-in session is for you. An Academic Skills Tutor will be present in the session to answer all of your Excel questions! Stop by for five minutes, or stay for the whole hour, it is completely up to you!



Fundamentals of Writing

In this workshop we will explore the ways that you can begin writing clear and effective sentences using a range of punctuation marks and sentence structures. By the end of this workshop you will have learnt about the rules for writing sentences, but most importantly you will know how to interpret those rules in order to improve the clarity of your writing and the message you want to communicate.



Generating Ideas (Getting Started)

This workshop on generating ideas will help you think about different ways in which to present your ideas and arguments in writing. It offers fresh ways to consider how you might have previously approached your essays and assignments. Visually mapping your ideas through pictograms, flow charts and mind maps, using images and symbols, might help you make sense of the material you read. Employing these techniques may also offer stepping-stones to brainstorm what it is you want to say and therefore help you consider how best to present your writing. After this session you may want to attend: Approaching Assignments, Evaluating Resources, Understanding Research



Guide to Synthesis

Synthesis is an important higher-level skill in academia. Good academic essays are often described as being 'more than the sum of their parts,' and this is largely down to their use of synthesis. This workshop explores the fundamentals of synthesis and offers practical guidance on how to balance and combine sources to show deep understanding. It also provides a space for students to practise this skill in a supportive and collaborative environment. After this session you may want to attend: Paraphrasing, Referencing



Guide to Turnitin

Your Guide to Turnitin workshop gives you an insight into how to use the software to your advantage. The workshop will take you through the basics of how to upload one of your assignments as well as walking you through, and breaking down, the Turnitin report. After this session you may want to attend: Referencing, A Guide to Synthesis and Paraphrasing



Introduction to Academic Writing

The Introduction to Academic Writing workshop is an introduction to the importance of certain practices within academic writing such as structuring, editing and proofreading your work. It highlights some of the conventions that are useful to adopt in your assignments and what to avoid. Introduction to Academic Writing is a good starting point for students hoping to improve their written work. After this session you may want to attend: Introduction to Critical Thinking



Introduction to Critical Thinking

The introduction to Critical Thinking workshops builds on the content covered by the introduction to Academic Writing session. It aims to provide students with a better understanding of how to progress from descriptive writing to a more critical discussion. The session looks at evaluating sources, argument construction and employing more critical language in your writing. After this session you may want to attend: Critical Thinking and Writing, Introduction to Academic Writing, Reflective Writing



Introduction to IBIS World

IBIS World provides access to thousands of industry research reports, providing students with the same industry intelligence and tools used by companies around the world. Delivered by an IBIS World specialist they will explain how to get the best out of this database for those studying Business related subjects and Healthcare Management. After this session you may want to attend: Advanced Literature Searching



Introduction to the Library

The Introduction to the Library workshop is a basic introduction to one of the most important online platforms that you will be using during your time at Arden. It provides a basic walkthrough of how to access the library and carry out searches. We encourage students who have attended this workshop to then attend the Advanced Literature Searching workshop to improve their literature searching and building on the skills covered in the Introduction to the Library workshop. After this session you may want to attend: Advanced Literature Searching, Understanding Research



Introduction to PowerPoint

PowerPoint is used to produce most presentations at university and in the world of work. This hands-on workshop will introduce the basics of Microsoft PowerPoint and will help to ensure you can use PowerPoint to confidently produce a presentation. The second half of the workshop will also include information about how to record and narrate a presentation if you are required to.



Introduction to Westlaw

Westlaw is one of the major databases for case law, legislation and commentary. Delivered by a Westlaw specialist this session will give you an overview and show you how to search for essential legal information. For all students studying law and law related subjects. After this session you may want to attend: Advanced Literature Searching



Introduction to Word

Word processing software will be used throughout your university studies to write essays, reports and other similar assignments. This hands-on workshop will introduce the basics of Microsoft Word and will help to ensure that you can confidently use Word to produce an appropriately formatted assignment.



New to University? What does it involve?

The New to University session is an introduction to university life, focusing on distance and blended learning, and aims to orientate you to the nature of academic study. It also provides an opportunity for you to ask any questions that you may have about studying at university, and to dispel common misconceptions about academic study and being a student. This is an icebreaker session and aims to provide some practical guidance and advice. After this session you may want to attend: Approaching Assignments, Developing Your Academic Voice



Note-taking

As a university student you will need to make notes about the texts you read and the lectures you attend. This workshop will demonstrate that by taking notes you can effectively kickstart your learning, initiating the process of understanding and memorising new concepts and information from a very early stage. We will explore a few different styles of note-taking so that you can find the one that suits you best. After this session you may want to attend: Approaching Assignments, Time Management



Organising your references using Mendeley

This workshop will walk you through the basics of how to use Mendeley for storing and managing your literature. It will provide a practical demonstration of how to add your existing literature to Mendeley so that it is ready for use in your documents. After this session you may want to attend: Understanding Plagiarism, Harvard/APA/OSCOLA Referencing



Paraphrasing

The Paraphrasing workshop will help you master these essential skills, strengthen your academic voice and critical thinking, and will also help you avoid plagiarism. In this workshop, we will explore the fundamentals of these techniques, and provide clear guidance on how to use them. When used correctly, these skills allow you to demonstrate the depth of your subject understanding, and your ability to combine relevant material from many sources into a unified whole. After this session you may want to attend: A Guide to Synthesis, Referencing



Presentation Skills

Depending on your assignment you may be required to create a presentation as part of your studies. This interactive workshop will take you through the basics of using Microsoft PowerPoint within your work and will provide you with hints and tips for making the most out of the software. If you are new to using the software or need to brush up on your skills then this session is for you. After this session you may want to attend: Time Management, Note-taking



Proofreading

The Proofreading workshop is designed to help you with the last stages of completing your assignments. Proofreading is an important part of the assignment writing process, if you find that you struggle with proofreading your work or are not sure of where to start then this workshop can help. It aims to walk you through the process of proofreading your own work and provide you with some hints and tips to improve your proofreading ability. After this session you may want to attend: Referencing, Paraphrasing, A Guide to Synthesis



Referencing Workshops

The Referencing workshops give an overview of some of the most common referencing styles, we run separate workshops for Harvard, APA and OSCOLA. Referencing correctly is key to good academic practice, therefore, these workshops focus on citations and how to construct some of the most common types of references. They will also highlight how to best make use of the referencing guides that are available and answer any referencing questions that you might be having difficulty with. After this session you may want to attend: Paraphrasing, Your Guide to Turnitin



Time Management

Always leaving your assignments to the last minute? Don't know how to effectively plan your assignments? This time Management workshop will provide you with the tools you need to stay on track and meet your deadlines.



Understanding Plagiarism

The Understanding Plagiarism workshop starts a discussion about academic integrity and good academic practice. It will introduce you to some of the reasons why referencing will be such an important part of your academic journey and how best to maintain academic integrity so that you can avoid plagiarism. Understanding Plagiarism will introduce you to the basics of referencing but for a more in-depth look at referencing please also attend one of the referencing specific sessions. After this session you may want to attend: Referencing, Paraphrasing, A Guide to Synthesis



Understanding Research

As a university student you will need to read research papers to find evidence to support your arguments. To help you make effective use of research papers this workshop will support you in being able to understand how to recognise different forms of research, the different elements that research papers may include and factors that you will want to consider when evaluating studies. After this session you may want to attend: Evaluating Resources, Reflective Writing



Understanding the Assignment

Understanding the Question is a key stage of any assignment. By developing an understanding of an assignment question, the issues you might research and the structure you might use to write about relevant issues often become clearer. In this workshop we will look at ways to break down assignment questions and take time to practise the skills you need to start drafting clear and original responses to assignment questions. After this session you may want to attend: Approaching Assignments, Introduction to Critical Thinking



Understanding your feedback

This interactive workshop focuses on how to understand and implement your feedback. It will provide practical examples of how you can level up your assignments and provide a safe space for you to discuss your own feedback. After this session you may want to attend: Approaching Assignments and Developing your Academic Voice.



Your Virtual Classroom

Your Virtual Classroom introduces you to the virtual classroom where some of your teaching may take place, we offer this session on Zoom depending on whether you are a blended or distance learner. It provides you with some guidance on netiquette as well as giving you a chance to use some of the features provided to help you build your confidence and ask any questions you might have before jumping into your studies. After this session you may want to attend: Presentation Skills, Time Management, Note-taking



Advanced Library Searching

The Advanced Library Searching workshop will introduce you to some of the more advanced features of the Library that you will be using to find sources for your assignments. This workshop will cover topics such as key word selection, search strategies and using filters to refine your search results. Before this session you may want to attend: Introduction to the Library, Note-taking, Understanding Research



Arden's Writers' Retreat

Sometimes we just need focused time away from distractions to finish our assignments. The aim of Arden's Writers' Retreat sessions is to provide just that. Each online session lasts an hour, during which time you can focus on completing your current assignment, supported by an Academic Skills Tutor, Librarian or Student Coach. Though writing is a solitary activity, we encourage a sense of community by asking you to share the number of words you've written during each 'sprint' in the chat box, in order to inspire each other to reach our goals. Each hour-long session will be divided into two 25-minute writing sprints, and you are encouraged to attend all four sessions. Gift yourself that focused time and come and join fellow writers in reaching their goals.



Boolean Searching and the Library

The Boolean searching workshop will build on the advanced Library Searching workshop. This interactive workshop will introduce Boolean operators and will provide you with a safe space to practice your new skills. Before this session you may want to attend: Introduction to the Library, Notetaking, Understanding Research and Advanced Library Searching



Critical Thinking and Writing

"Your writing is too descriptive, you need to be more critical" is a common piece of feedback students receive on their essays. This workshop explores the focus, language, and approach required to produce clear critical writing. It demystifies the subject by giving practical examples of how we all use critical thinking and provides a framework for students to interact with academic texts critically and with confidence. Before this session you may want to attend: Introduction to Critical Thinking



How to Write an Argument

This workshop introduces students to the fundamentals of academic writing, and dispels some of the common misconceptions around the subject. Using practical examples, this workshop encourages students to find their own voice and to write in a way that makes the most of the available space. It explores fundamental concepts of structure, of tone, gives guidance on comparison and acts as a primer to the conventions of academic writing. Before this session you may want to attend: Approaching Assignments



Identifying a Research Topic (Dissertation Preparation)

This workshop will introduce students to all things dissertation and research. Together we will review how a dissertation will look, what needs to be included and how to decide on a topic for researching. There are several key steps you will need to take to decide on a research topic, which can at times, be difficult to work out; two of the main steps are literature reviews and proposals, we will discuss the importance of both. By the end of the session, you should feel more comfortable in the stages needed to formulate a research topic. Before this session you may want to attend: What is a dissertation?



Introduction to Statistics

Are you daunted by statistics and would like to understand the step-by-step procedures involved in statistics? Then, this workshop is for you. There will be opportunity for hands-on practice on performing descriptive statistics manually and with Microsoft Excel. After this session you may want to attend: Using Specialist Software (SPSS)



Paragraph Structure

In this workshop we will discuss how you can begin to express your ideas effectively by constructing coherent and cohesive paragraphs. We will explore the variety of ways you can compose a paragraph and provide you with time and space to practise constructing and linking paragraphs that convey your arguments clearly.



Reflective Writing

Reflection is a major part of any degree. As part of your assignments you may be asked to draw on your experiences and reflect on your learner journey so far. This interactive workshop will guide you through the process of how you can link reflective theory to your practice and will provide practical tips for meaningful reflection. Before this session you may want to attend: Academic Judgement, Developing your Academic Voice



Using Specialist Software - SPSS (Part One)

Are you familiar with the concept of statistics and would like to learn how to use software to perform statistics? The “Using Specialist Software – SPSS (Part One)” session will take you through the basics of using SPSS (Statistical Package for the Social Sciences) for manipulating, analysing, interpreting, and presenting data in meaningful form. Kindly download and install SPSS before the session via these links ([SPSS Installation Guide for Windows \(arden.ac.uk\)](https://arden.ac.uk) or [SPSS Installation Guide for Mac \(arden.ac.uk\)](https://arden.ac.uk)).



What is a Dissertation?

What is a Dissertation will introduce you to the purpose and potential of an extended research project, as well as addressing key questions: “How do I find a topic? What academic skills are necessary for writing a dissertation? What can I write about? What is a literature review?.” Students often feel overwhelmed at the start of their dissertation project and this session is designed to give you the confidence to start researching a topic you’re passionate about. Before this session you may want to attend: Understanding Research, Academic Judgement



Advanced Statistics

Have you already attended Introduction to Statistics? Are you ready for the next level? Then this workshop is for you. There will be opportunity for hands-on practice on performing advanced statistics manually and within Microsoft Excel. After this session you may want to attend: Using Specialist Software (SPSS) and Introduction to Statistics



How to format your Dissertation

Writing a dissertation involves many skills, including the ability to present your work clearly. This workshop will help you to explore the basics of dissertation structure and will provide you with hints and tips for using Word effectively when writing your dissertation.



Reversing the Outline: How to edit your existing work

In this session you will learn how to edit your draft starting from reversing its outline. Before joining this workshop you will need to choose an existing piece of work to edit, either a draft or a resubmission paper. Be prepared to break down the paper into paragraphs, carefully consider the key topic of each paragraph and its relevance to the question; identify problems; identify themes; cut unnecessary parts and rearrange the whole paper together in an improved form.



Using JAMOVI

This workshop will introduce you to the basic concepts of data. By the end of the workshop you will be able to perform and interpret basic data analysis with JAMOVI software and will feel more confident interpreting and analysis data using the software. Before this session you may want to attend: Introduction to Statistics and Advanced Statistics.



How to Write an Annotated Bibliography

How to Write an Annotated Bibliography will equip you with the understanding, and necessary evaluative and analytical frameworks for writing a meaningful annotated bibliography. It will also help you to develop reflective thinking techniques in order to resituate your work within your broader research/subject. Before this session you may want to attend: Approaching Assignments, Evaluating Resources



Using Specialist Software - SPSS (Part Two)

Are you carrying out statistical analysis as part of your research project? Or want to upskill in this area? The “Using Specialist Software – SPSS (Part Two)” session will take you through using SPSS (Statistical Package for the Social Sciences) for performing descriptive and inferential statistics and will ensure that you feel confident in using this versatile and responsive programme. Kindly download and install SPSS before the session via these links ([SPSS Installation Guide for Windows \(arden.ac.uk\)](https://www.arden.ac.uk/spss/installation/windows) or [SPSS Installation Guide for Mac \(arden.ac.uk\)](https://www.arden.ac.uk/spss/installation/mac)).

